

# Secretarial Notes

## DMATS Policy and Technical Advisory Board Joint meeting

**Date:** Thursday, October 10, 2024  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Policy Board Members Present:**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Brad Cavanagh (chair)</b><br><i>Mayor, City of DBQ</i>                           | <input checked="" type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>                 | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>  | <input checked="" type="checkbox"/> <b>Katy Wethal</b><br><i>DBQ City Council</i>                                    |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>   | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                  | <input type="checkbox"/> <b>Susan Farber</b><br><i>DBQ City Council</i>  | <input type="checkbox"/> <b>Vacant</b><br><i>(proxy for DBQ City Council)</i>  |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen**</b><br><i>(proxy for DBQ City Council)</i>                   | <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>(proxy for DBQ City Council)</i>     | <input checked="" type="checkbox"/> <b>Teri Goodman**</b><br><i>(proxy for DBQ City Council)</i>               | <input type="checkbox"/> <b>Marie Ware**</b><br><i>(proxy for DBQ City Council)</i>                                  |
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>(proxy for DBQ City Council)</i>                     | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury (proxy John Richey)</i>        | <input type="checkbox"/> <b>Melvin Degenhardt**</b><br><i>Mayor, City of East DBQ (proxy Vacant)</i>           | <input type="checkbox"/> <b>Brian Lucey</b><br><i>Grant County Representative</i>                                    |
| <input checked="" type="checkbox"/> <b>Harley Pothoff</b><br><i>Transit Rep. (RTA) (proxy Stacie Scott)</i>             | <input checked="" type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT (proxy Vacant)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille**</b><br><i>Illinois DOT (proxy Rob Bates)</i>             | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>   |
| <input checked="" type="checkbox"/> <b>Russ Pfab**</b><br><i>Small Cities Rep. City of Peosta (Proxy Annette Ernst)</i> | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                    | <input checked="" type="checkbox"/> <b>Robert Daughters**</b><br><i>Jule Transit Rep. (proxy Ryan Knuckey)</i> | <input checked="" type="checkbox"/> <b>Ann McDonough (VC)</b><br><i>DBQ County Supervisor (proxy Wayne Kenniker)</i> |
| <input checked="" type="checkbox"/> <b>Hector Torres-Cacho*</b><br><i>Iowa DOT (non-voting member)</i>                  | <input checked="" type="checkbox"/> <b>Beth Bonz**</b><br><i>ECIA (proxy Vacant)</i>                 |  |  |

**DMATS Technical Advisory Board Members Present:**

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>City of Dubuque (proxy Jason Duba)</i>             | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>   | <input type="checkbox"/> <b>Vacant</b><br><i>City of East Dubuque</i>                                   | <input type="checkbox"/> <b>Ed Raber</b><br><i>Dubuque County</i>                          |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos (chair)**</b><br><i>Engineer, City of DBQ (proxy Bob Schiesl)</i> | <input checked="" type="checkbox"/> <b>Russell Weber</b><br><i>Engineer, DBQ County (proxy Wyatt Anderson)</i>        | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer, Jo Daviess County, IL</i>                 | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer Grant County, WI</i>           |
| <input checked="" type="checkbox"/> <b>Ryan Knuckey</b><br><i>Jule Transit (proxy Jodi Johnson)</i>                   | <input checked="" type="checkbox"/> <b>Stacie Scott</b><br><i>Regional Transit Authority (RTA) (proxy Gail Kuhle)</i> | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWPRC</i>   | <input checked="" type="checkbox"/> <b>Vacant**</b><br><i>ECIA (proxy Holly McPherson)</i> |
| <input checked="" type="checkbox"/> <b>IL DOT District 2</b><br><i>(proxy Rob Bates) (proxy Doug DeLille)</i>         | <input checked="" type="checkbox"/> <b>Vacant**</b><br><i>Wisconsin DOT (proxy Francis Schelfhout)</i>                | <input checked="" type="checkbox"/> <b>Hector Torres-Cacho *</b><br><i>Iowa DOT (non-voting member)</i> |  |

**Others Present:** Kim Reem, Dakin Schultz, Paul Uzel

**Staff Present**

- |  |   |  |   |
|--|---|--|---|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br><i>*Non-Voting Member</i> | <input checked="" type="checkbox"/> <b>Dan Fox</b><br><i>**Voting member by Proxy</i> | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input checked="" type="checkbox"/> <b>Jack Studier</b><br><i>*** Attendance by phone</i> |
|--|---|--|---|

**A quorum was present for DMATS Policy and Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihoyos.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, October 10, 2024, DMATS Joint Technical Advisory and Policy Board meeting**

Motion by Bonz, second by Weber to approve the agenda for the Thursday, October 10, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Pothoff, second by Resnick to approve the agenda for the Thursday, October 10, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, September 12, 2024, meeting**

Motion by Bonz, second by Knuckey to approve the minutes and receive and file the secretarial notes from the Thursday, September 12, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Resnick, second by Pothoff to approve the minutes and receive and file the secretarial notes from the Thursday, September 12, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve Amendment to DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP)**

Motion by Jones, second by Resnick to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:06 p.m.

Ravada stated the amendments to the TIP:

- In the City of Dubuque, Construction overpass on 14<sup>th</sup> Street 16<sup>th</sup> Street and Elm Street improvements
- In the City of Dubuque, install EV charging infrastructure across five municipal sites
- On Y21 from Old Highway Rd S 1.1 miles, resurfacing
- Add all ILDOT projects
- Remove US 61 Dubuque to Dickeyville pavement improvement project for Grant Co.

Motion by Bonz, second by Weber to recommend to the DMATS Policy Board approval of the Amendment to DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Jones, second by Resnick to approve the Amendment to DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve Final Fiscal Year 2024 DMATS Public Involvement Policy (PIP) Plan**

Ravada referred to the PIP stating minor changes were made, staff added language about hybrid meeting process. Ravada stated upon approval the final fiscal year RPA 8 PIP will be submitted to the DOT.

Motion by Bonz, second by Kuhle to recommend to the DMATS Policy Board approval of the Final Fiscal Year 2024 RPA Public Involvement Policy (PIP) Plan. The motion passed unanimously.

Motion by Resnick, second Jones to approve the Final Fiscal Year 2024 DMATS Public Involvement Policy (PIP) Plan. The motion passed unanimously.

**Review/Approve Final Fiscal Year 2024 DMATS Limited English Proficiency (LEP) Plan**

Ravada referred to the handout stating this is the final RPA 8 Limited English Proficiency Plan. Staff did not receive any input from the public or other agencies. Ravada stated there were no changes made to the document from the draft to the final. Ravada requested the Boards approval of the final fiscal year 2024 RPA 8 Limited English Proficiency Plan

Motion by Bonz, second by Kuhle to recommend to the DMATS Policy Board approval of the Final Fiscal Year 2024 RPA 8 Limited English Proficiency (LEP) Plan. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the Final Fiscal Year 2024 DMATS Limited English Proficiency (LEP) Plan. The motion passed unanimously.

**Review/Approve Final Fiscal Year 2024 DMATS Title VI Non-Discrimination Program Plan**

Ravada referred to the Title VI Non-Discrimination Program Plan handout stating one minor change to the document. It was suggested that when DMATS receives a complaint that it is not investigated by ECIA, but instead gets forwarded onto the DOT or Federal Highway to complete the investigation.

Motion by Resnick, second by Jones to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:16 p.m.

Motion by Bonz, second by Kuhle to recommend to the DMATS Policy Board approval of the Final Fiscal Year 2024 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Motion by Resnick, second by Jones to approve the Final Fiscal Year 2024 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

**Review/Approve resolution for adopting Iowa Department of Transportation (IADOT) Highway Safety Improvement Program targets for the FHWA pavement and bridge (“PM2”) and system performance and freight (“PM3”) performance targets for Dubuque Metropolitan Area Transportation Study (DMATS)**

Ravada referred to the resolution stating MPO staff are recommending to follow the IA DOT safety targets. Ravada stated if the Board would prefer DMATS could establish their own safety targets. Although staff suggest the Board adopts the IA DOT safety targets.

Motion by Bonz, second by Weber to recommend approval to the DMATS Policy Board the resolution for adopting Iowa Department of Transportation (IADOT), Highway Safety Improvement Program targets for the FHWA pavement and bridge (“PM2”) and system performance and freight (“PM3”) performance targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

Motion by Resnick, second by Jones to approve the resolution for adopting Iowa Department of Transportation (IADOT), Highway Safety Improvement Program targets for the FHWA pavement and bridge (“PM2”) and system performance and freight (“PM3”) performance targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

**Comments from public on an item that did not appear on the agenda**

Uzel gave an update on rail.

**Other Business**

Annual meeting for RPA 8 and DMATS with IADOT Stu Anderson will be held on Wednesday December 18<sup>th</sup> at 11:30 a.m.

## **Adjournment**

Motion by Bonz, second by Weber to adjourn the Thursday, October 10, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:25 p.m.

Motion by Pothoff, second by Resnick to adjourn the Thursday, October 10, 2024, DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:25 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning